



INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU



INTERNATIONAL UNIVERSITY OF SARAJEVO INTERNATIONAL RELATIONS OFFICE FACT SHEET





INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU



INTERNATIONAL UNIVERSITY OF SARAJEVO		
Phone: +387 33 957 110	Email: info@ius.edu.ba	Address: Hrasnička cesta 15, 71210 Sarajevo, Bosnia and Herzegovina
Rector		
Prof. Dr. Ali Osman KUŠAKCI		
Phone: +387 33 957 110	Email: akusakci@ius.edu.ba	
Vice Rectors		
Dr. Kanita Karađuzović - Hadžiabdić Associate Professor Dr. Vice Rector for International Cooperation and Research CS Program Coordinator E-mail: kanita@ius.edu.ba Phone: +387 33 957 218		
University Website: www.ius.edu.ba		IUS IR Office Website: http://iro.ius.edu.ba/
PIC number of IUS: 959296439;	OID number of IUS: E10152641	
	Erasmus Code: BA SARAJEV02	
About the International University of Sarajevo	International University of Sarajevo (IUS) is a non-profit independent institution of higher education established in 2004, which autonomously provides funding for its work. It offers educational programs in all three study cycles, as well as specific professional development programs in the registered areas.	
Accreditations	• Agency for Development of Higher Education and Quality Assurance of Bosnia and Herzegovina (HEA) • The Council of Higher Education (YÖK), Türkiye • Agency for Quality Assurance and Accreditation, AQ Austria • National Agency for the Development of Higher Education and Quality Assurance (HEA) • International University Association (IUA)	



INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU



INTERNATIONAL RELATIONS OFFICE

Mobility Coordinator

Ms. Zerina Omerbasic

Tel: +387 33 957 156 Mail: zomerbasic@ius.edu.ba; mobility@ius.edu.ba

International Relations Office Manager

Mr. Mugdim Alihodzic

Tel: +387 33 957 118 Mail: malihodzic@ius.edu.ba

IRO E-mail:

mobility@ius.edu.ba

INFORMATION FOR INCOMING EXCHANGE STUDENTS

Website for Incoming students	https://iro.ius.edu.ba/incoming
Course Catalogue	A list of all IUS courses available with additional information regarding schedules can be found at the following link http://www.ius.edu.ba/academic-units *Maximum number of registered ECTS credits per semester is 30. FOR CURRICULA https://ius.edu.ba/curricula FOR SYLLABI https://ecampus.ius.edu.ba/syllabi The information can also be accessed through the IUS e-campus: https://ecampus.ius.edu.ba/syllabi
Academic Calendar	https://www.ius.edu.ba/academic-calendar
Course Catalogues (direct access)	https://www.ius.edu.ba/en/ius-course-catalogues

Grades and Transcripts

Grades will be given for every course in which a student is enrolled. An official transcript is sent to the home institution. IUS uses the following grading system:

Grading Scale	Letter Grade	Grade Point Value	Numerical Grade
0 - 44	F	0.0	5
45 - 54	E	1.0	
55 - 64	C	2.0	6
65 - 69	C+	2.3	7
70 - 74	B-	2.7	
75 - 79	B	3.0	8
80 - 84	B+	3.3	
85 - 94	A-	3.7	9
95 - 100	A	4.0	10

EXPLANATION OF THE GRADING SCALE:

- Students do not earn any ECTS with our E grade. It is a failing grade and the course must be repeated or replaced. However, it is different from grade F because as it has a coefficient of 1.0, and it allows the student to bypass the pre-requisite condition. Earning ECTS credits starts from C grade.

Equivalence and transfer of ECTS points earned at IUS will be determined and processed by the home institution.

Soft copies of the transcript will be emailed to the host institution and the student **ONCE THE STUDENT COMPLETES AND SENDS BACK THE EVALUATION FORM PROVIDED BY IUS**. The hard copies will be posted to the postal address of the home university upon request.

Can students take courses from different departments?	Yes
Recommended Arrival Date	Recommended arrival date is several days before beginning of the semester. (for more info see Academic Calendar)
Application Deadlines	For fall semester: July 15 For spring semester: December 15
Language of Instruction	The language of instruction and communication at IUS is only English. Thus, a working knowledge of English at B2 level is an absolute necessity in order to be able to understand and follow courses, do homework, take part in class discussions and write papers/exams. Students who do not have a solid working knowledge of English may fail the course(s) they take
Language courses	Bosnian, Italian and Turkish language courses are offered during the semester. Each carrying 3 ECTS.
Attendance	Attendance is compulsory and strictly followed, including that of exchange students. Additionally, students on exchange are expected to do homework, take part in quizzes/midterms/presentations/exams along with regular students
Exams	Students should not make plans to travel home before the end of exams. Final exams take place the week or two following the last day of classes. Exchange students are expected to take the final exams and are allowed to sit for the first make-up exams term that is offered, if needed. Exam schedule is available here: Course & Exam Schedules
REQUIRED DOCUMENTS (STUDENTS)	The required documents needed <u>in hard copies</u> are: 1. One copy of the Learning Agreement 2. Transcript of Records 3. Student certificate (in English) 3. Copy of the passport 4. Application Form

Residence permit documentation	The following documents need to be sent as scanned copies (September 15th – Fall semester, December 15th spring semester). • Copy of the passport • Rental contract / set of documents from the landlord / confirmation letter from the dormitory (to be obtained upon arrival) • Criminal record from the country of origin with Apostille Stamp. Not older than 3 months from the issuing date. *For students that require a visa to enter BiH, two criminal records will be needed. The first one (in electronic form) will be used to apply for Visa D and the second, fresh one will be needed in hard copy to apply for residence permit when the student physically arrives in Bosnia and Herzegovina. <u>Both of these criminal records need to have a stamp and signature – documents with QR code are not accepted.</u>
Erasmus+ Projects	Since 2015, the International University of Sarajevo (IUS) has been an active participant in the Erasmus+ program, establishing partnerships with over 100 institutions across Europe. Each new project under this program significantly enhances the university's internationalization strategy, which is central to its mission. As a relatively young and small institution, IUS leverages its size to create a supportive and inclusive environment. This allows us to ensure equal access for students with disabilities, foster close interaction between students and academic or administrative staff, and promote active participation in campus life. These factors collectively enrich the overall university experience. Based on our experience, we have realized that



INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU



	mobility programs not only improve the quality of education and increase the number of international students but also elevate the university's reputation. These initiatives contribute to a unique and enriching experience for both students and staff, enhancing their academic and professional journeys. A prime example of this commitment is the joint master's degree program between IUS and the Catholic University of Lublin, Poland in the field of Genetics and Bioengineering and with the Ludwigshafen University of Applied Sciences, Germany in the field of Business and Finance. This collaboration was initiated through staff mobilities, which identified the potential and mutual benefits of such a partnership. At the moment, we have active partnerships with Universities from Spain, France, Germany, Ireland, Denmark, Malta, Italy, Lithuania, Latvia, Poland, North Macedonia, Romania, Hungary, Slovakia and Turkiye.
Orientation and assistance for incoming students	The International Relations Office organizes an orientation meeting in the week of class registration. Throughout the students' stay, the Office staff is at their disposal for any assistance needed. In the week prior to the end of the semester, a feedback and farewell session is organized for the students whereby they are presented their Attendance certificates. Office is located in building A, ground floor, office number G.3.

LIFE IN SARAJEVO	
Visa and Residence Permit Requirements	Students should learn from the B&H Consulates in their country whether they need visa or not (EU member countries are exempted from obtaining any visa prior to their arrival). In the case they do, our Visa department will gladly assist them in the process. All students are required to obtain a student residence permit in Bosnia and Herzegovina, regardless of their visa requirements. The University provides support for this procedure through the IUS Visa Department, which operates within the International Relations Office. The service fee for processing the residence permit is 300 EUR. Upon arrival in Bosnia and Herzegovina, students must register with our Office within 48 hours in order to obtain the White Card, which serves as an interim document until the residence permit is issued. For detailed instructions, please refer to the Residence Permit Guidelines available here: new residence permit guidelines.pdf More information can be found at the Service for Foreigners Affairs website.
Health Insurance	The expenses included in the residence permit fee include basic health insurance. IUS has an agreement with a private health clinic within 15 minutes of walking distance to the campus. The fee also includes a mandatory medical check-up to be done upon application for the residence permit. All exchange students are advised to bring a private medical insurance from their home as a supplement to the expenses that may occur during their exchange period.
Accommodation	Our university offers both male and female dormitory for its students. Contact link can be found below: http://www.ius.edu.ba/dormitories <u>Contact info for female dormitories:</u> Senad Hodzic - Female Dormitory Director Phone: +387 33 957 450 Email: mcakir@sedefbosnia.ba <u>Contact info for male dormitories:</u> Ilhami Sekerdag – Male Dormitory Director WhatsApp: + 90 538 550 06 48 Email: info@plavileptir.com In case students would like to search for individual accommodation, they can feel free to contact us. Private apartments - rental: Booking, AirBnB, Check FB page IUS Market or visit the OLX website (use automatic translate option): https://www.olx.ba/pretraga?kategorija=23&vrsta=samoizdavanje&od=&do=&k

	anton=9&grad%5B%5D=3879&kvadrata_min=&kvadrata_max=
Expenses	Approximately 650€ per month including accommodation, heating, Internet, transportation, meals, and personal expenses etc. Housing – 250€ to 350€ per month Food – 100-150€ per month Books and other study materials – ca. 20€ Local transportation – Free Pocket money – 100€ per month
Transportation	IUS Campus can be reached by tram No. 3, 4 or 6 to Ilidža center. After arrival at Ilidža tram station, Campus is 15 min away on foot or 5 min by buses that run between Ilidža and Hrasnica or Ilidža and Sokolović Kolonija. Public transportation runs every day between 6 a.m. and 12p.m. Students are granted with free access to the public transportation. The application for the monthly pass can be done by filling the documents received from the Student Affairs Office and submitting to the office located in the Ilidža center tram terminal. Taxi is one of the main means of transportation in Sarajevo. When you enter a taxi, the driver will start the taximeter and an initial charge of 2.5 KM will register. The taximeter will assess a fare of 1,5 KM/ kilometre. There is a bicycle lane connecting IUS to the city center.
IUS Campus	The 72,000 m² University Campus of IUS is located in Sarajevo, in Ilidža, near Spring of River Bosna (Vrelo Bosne park). It offers students high quality conditions for studying. The entire campus area has, Wi-Fi coverage. Campus is under 24/7 video and physical surveillance, campus security is in charge of patrolling the entrance of the campus. IUS Art Gallery is open every day, bringing you fresh, exciting exhibitions and projects by Bosnian and international artists. The Campus has one restaurant and three cafeterias where students can have different choices of food, with affordable prices, in a clean and pleasant environment. The Campus Library is open Monday to Friday, between 8:30 am and 5pm. The Library, located in B building, is at your disposal. Group and individual study spaces are also available during the Library working hours. IUS campus is a very safe place for all its students and staff. It has an entrance gate with security staff and student ID cards need to be electronically scanned in order to enter the campus.
Sports and extracurricular activities	There are many sports facilities in the Campus available for our students and staff, such as an indoor sports hall, a football field, fitness center and gym. The nearby Olympic Mountains are perfect for trekking, biking or skiing. IUS organizes regular student trips to these mountains for both sports and socializing purposes.

	IUS, along with providing contemporary education, promotes students' personal development, which is why there is a wide range of sports, arts, politics, science and more clubs you can join.
ESN NETWORK	For all activities of the Erasmus Student Network please feel free to visit the following website: Homepage ESN Bosnia and Herzegovina or to contact them via email: president.sarajevo@esn.ba  Erasmus Student Network Bosnia and Herzegovina

SEE YOU IN SARAJEVO!



(<https://enjoy-bosnia.com/en/>)